



ADMISSION ARRANGEMENTS FOR BROADOAK SCHOOL 2021-2022

STATUTORY POLICY – REQUIRED ON THE WEBSITE

Version and Date		Action/Notes
1.0	Nov 2017	Policy drafted
2.0	May 2016	Edits and updates made
3.0	Nov 2018	Edits and updates made
4.0	Dec 2019	Edits and updates made

Policy Reviewed:	Dec 2019
Policy Review Frequency:	Annually
Next Review:	Dec 2020

Signature of Chair of Local Governing Body:

The Dean Trust is the admissions authority for Broadoak School.

Broadoak School is responsible for all its own admissions although the co-ordination of admissions arrangements into Year 7 is undertaken by Trafford Local Authority.

- Parents seeking a place for their child in Year 7 in September 2021 must include Broadoak School in ranked order of preference on their Local Authority's Common Application Form.
- The number of places available for admission to Year 7 in September 2021 will be 128. Places will be offered by the Local Authority on 1st March 2021.
- Pupils will be admitted without reference to ability or aptitude.

OVER SUBSCRIPTION

Where the number of applicants for admission exceeds the number of places available, the following criteria will be applied, in the order set out below, to determine how places are awarded:

1. 'Looked after' children, including 'previously looked after', as defined by the School Admissions Code, 2014.
2. Children who will have an older sibling attending the School up to and including Year 11 at the time of the applicant's proposed admission. This includes half/step or adopted brothers or sisters, who are living at the same address as part of the same family unit. Except when the older sibling

obtained a place **solely** because he or she was in possession of a Statement of Special Educational Needs that named Broadoak School.

3. Children of staff at Broadoak School who have 2 years continuous service at the time of application.
4. Children who live nearest to the School, measured in a direct straight line from the front door of the child's permanent place of residence to the main entrance of the School. This will be measured using property co-ordinates provided through a combination of the Trafford Local Land and Property Gazetteer (BS7666), other LA data and Royal Mail Postal Address Information.

The criteria used to determine admission refer in every case to the child's home address this means the address where the child normally and permanently lives on a full time basis, not the address of a child minder, grandparent or any other relative.

If parents are separated and child care arrangements are shared between two addresses the average of the distances of the two addresses from the school will be used to determine priority for admission.

We assume that you will always provide us with the correct factual information when you apply for a school place. You should be aware that any school place that has been offered on the basis of false information may be withdrawn and the place may be offered to another child.

If a successful applicant moves home between the date of allocation and the beginning of term in September 2021, the offer of the place will be reviewed. As a result of this review the offer may be withdrawn if an unsuccessful application is, as a result of the move, promoted to a higher priority on the Schools admissions criteria.

For all leasing agreements a minimum of 24 months leasing agreement is required with legally supporting documentation and also documentation pertaining to the disposal of the previous home.

Any applicant who moves address must provide evidence and legal documentation to the effect they have purchased and exchanged contracts on a property and documentation relating to proof of disposal of the previous home.

Waiting Lists

Unsuccessful applicants may ask to be placed on a waiting list and considered for any places that may arise in the future. These places will be awarded in accordance with the criteria listed above. These waiting lists will be maintained to the end of the academic year that your child has applied for.

Tie Break Arrangements

Where two or more applications cannot be otherwise separated the final place will be determined through a random draw conducted and scrutinised by person's independent from the School, and from the Children, Families and Wellbeing Directorate.

Final Tie Break Arrangements

Each random allocation event only holds for the allocation of the currently available school place. On any waiting list the remaining applicants remain equally ranked and any further place is offered as the result of a further random exercise.

Appeals

Under the terms of the School Standards Framework Act 1998 you have the right to appeal to an Independent Appeal Panel against any decision made by the School. Parents who wish to exercise this right must state their intention either in writing or on the school's online form at

<https://www.broadoakschool.co.uk/parents-pupils/admissions-appeals/> within 28 days of receipt of notification letter.